**Clarksburg Historical Commission (CHC) Meeting Minutes**

January 19, 2021, 4:00 PM

Present: Jeanne Moulthrop, Edward Denault, Joseph Bushika, and Susan Brandon

Town Hall, Historical Commission Room, open to public via virtual teleconference

Jeanne opened the meeting and presented the minutes from the December 8th meeting. Ed made a motion to accept the minutes as written and Joe seconded the motion; the minutes were accepted as written.

**Status of CHC Office Space & Move**

Ed and Joe have installed the window shade for the front window and the new printer arrived. Jeanne brought in some banker boxes to collect and move files into our office space. We scheduled a time, Friday, February 5 at noon, so as not to disturb other workers, to start moving items in.

**Laptop and Printer – Software**

Susan brought in an Ethernet coupler and extension to increase the length of the Ethernet cable to reach the desk and table. We will need to acquire an office software subscription and an email account; Susan will enquire of Rebecca Stone, Town Administrator when she submits our report.

**Updates on Clarksburg Inventory – Where to Begin**

We are still on hold, as we cannot make much progress on the historic inventory until the Registrar of Deeds reopens to the public.

**Clark & Gates Cemetery Updates**

Jeanne typed Ed’s narrative of the restoration of the Gates Ave Cemetery to be added to its file. Ed said he would write up a narrative of the restoration of the Clark Cemetery.

**Monthly Report for the Town Administrator**

Per request from Town Administrator, Rebecca Stone, the CHC as well as other departments, boards and committees have been asked to submit a monthly report of activities as a way of updating the Select Board. Susan will submit our monthly minutes to Rebecca beginning this month.

**Other Business to Come Before Commission**

Jeanne submitted our annual budget of $500. She will also ask Amy, Assistant Administrator, to order ink for our new printer.

The article written by Scott Stafford of The Berkshire Eagle about the mystery of the grave marker was published in their digital newspaper, but it is yet to be seen in their print copy. We all agreed Scott did a wonderful job. It was around 1985 when the stone was actually delivered to the home of Barb Perry, the Town Clerk at the time, working out of her residence on River Road. Susan did some research and found that Barb was Town Clerk, from June 1, 1977 until October 1986. It was brought to the Town Hall for safekeeping. We wish we knew the name of the couple and exactly where they found it; Ed is determined to find it’s rightful home. We will all share the article on Facebook to increase its reach.

Our next meeting is scheduled for Tuesday, February 16th at 4 PM

Meeting adjourned at 5:00 PM