**Clarksburg Historical Commission Meeting Minutes**

November 10, 2020, 4:00 PM

Present: Jeanne Moulthrop, Edward Denault, Joseph Bushika, and Susan Brandon

Town Hall, Historical Commission Room, open to public via virtual teleconference

We met in our new space because the Ketchum Memorial Meeting Room was occupied. Jeanne opened the meeting and presented the minutes from the October 22nd special meeting. Ed made a motion to accept the minutes as written and Jeanne seconded the motion; the minutes were accepted as written.

**Status of Historical Commission Space & Move – Kie’s Metal Shelves:**

Ed and Joe finished painting the plywood floor and moved all the furniture back in; it looks great and really brightens the room. Joe will contact Kie Chesbro to arrange moving in the metal shelving that he is donating. We can now begin to move up boxes from the basement and start to organize it. Susan and Jeanne can work on the birth index cards that are already in the room. The room is too small to hold everything that is stored in various areas of the Town Hall. We will have to be selective as to what will keep in our new room, but we would like to examine, organize, and label everything that we have in our possession for easy retrieval.

**Clarksburg History Reprint Status:**

Ed sold 3 more reprints; we added $45 to our account. We have 28 more reprints available to sell.

**Updates on Clarksburg Inventory – Where to Begin (Laptop)**

Jeanne received a laptop from the Town for our use. Jason Moran cleaned it up from the former user. He (BerkSites) has been contracted to maintain the anti-virus software and yearly monitoring service. Jeanne gave the laptop to Susan to take home to check out what types of software are loaded on it.

**Clark & Gates Cemetery Updates:**

Ed brought in photos that he printed of the completed restoration work of the Gates Cemetery. These pictures will be organized in a binder with information similar to what was gathered for the Clark Cemetery binder. Ed will record the epitaphs, as they get easier to read. He will write up a storyline about the restoration work from conception to completion. There was already a write up in iBerkshires about the restoration of the Clark Cemetery; it will be added to the Clark Cemetery binder.

**Other Business to Come Before Commission:**

There is a mystery headstone in the administrator’s office that has been there for many years. Jeanne wrote a query “Can you help us find her home?” with information on the stone, that was to be posted on the Town’s website. Jeanne searched the local cemetery listings, but could not find a lead.

We received an email from the new owner of 65 River Road. She is looking for historic photos of the home when it was built. She said it was the home of the daughter of Briggs Mill. At present we are not aware of any photos.

Jeanne presented us with a mission statement taken from our bylaw.

Jeanne contacted Kimball Photos to see if he would donate a beautiful fall foliage photo that he recently took of River Rd in front of the Town Hall. He gladly agreed and will provide us with an 8x10 photo.

We have $871 in our budget. Now that we have a computer, we could use a printer. Ed made a motion to buy a printer. Joe seconded it and the motion passed. Jeanne will look into it.

Our next meeting is scheduled for Tuesday, December 8th at 4 PM

Meeting adjourned at 5:28 PM