

**Present:** Chairman Dan Haskins, Selectman Colton Andrews, Selectman Seth Alexander.

**Absent:** Town Administrator Ronald Boucher.

**I. Call to Order.**

Chairman Dan Haskins called the meeting to order at 4:30 p.m. and noted that the meeting was being recorded using artificial intelligence for note-taking purposes.

**II. Pledge of Allegiance.**

The Pledge of Allegiance was recited.

**III. Approve meeting minutes from June 15<sup>th</sup>.**

The Board reviewed the Select Board meeting minutes from June 15<sup>th</sup>, 2026.

**MOTION:** Selectman Andrews motioned to approve the meeting minutes from June 15<sup>th</sup>.

**SECOND:** Chairman Haskins seconded.

**VOTE:** All were in favor.

**IV. Sign cemetery deed for lot D 57B to Deborah A. Calnan.**

The Board reviewed a cemetery deed for Lot D 57B transferring ownership to Deborah Callahan.

**MOTION:** Chairman Haskins motioned to approve cemetery Lot D 57B to Deborah Calnan.

**SECOND:** Selectman Andrews seconded.

**VOTE:** All were in favor.

**V. Sign cemetery deed for lot D 67 to Tracy and Ronald T. Pierce.**

The Board reviewed a cemetery deed for Lot D 67 transferring ownership to Tracy and Ronald Pierce.

**MOTION:** Chairman Haskins motioned to approve cemetery Lot D 67 to Tracy and Ronald Pierce.

**SECOND:** Selectman Andrews seconded.

**VOTE:** All were in favor.

**VI. Approve and sign FY27 Quarter One Sewer Commitment.**

The Board reviewed the Fiscal Year 2027 Quarter One Sewer Commitment. The sewer commitment totaled \$105,332.72, the water commitment totaled \$3,020.00, for a combined commitment of \$108,352.72.

**MOTION:** Selectman Andrews motioned to approve and sign the FY27 Quarter One Sewer Commitment.

**SECOND:** Selectman Alexander seconded.

**VOTE:** All were in favor.

**VII. South Middle Road bid awarded to Rifenburg Construction, LLC.**

Chairman Haskins announced that, following the bid opening held during the June 15<sup>th</sup> meeting, the South Middle Road Project had officially been awarded to Rifenburg Construction, LLC. He stated that the Highway Superintendent is currently coordinating with the contractor to establish a construction schedule and that additional updates will be shared with the public as the project progresses.

**VIII. Approval and signature of position compensation change from hourly to salaried for the Town Treasurer/Tax Collector.**

The Board considered a position compensation change converting the Town Treasurer/Tax Collector position from hourly to salaried status, effective July 1, 2026. Chairman Haskins abstained from discussion and voting.

**MOTION:** Selectman Andrews motioned to approve the position compensation change from hourly to salary for the Town Treasurer/Tax Collector effective July 1, 2026.

**SECOND:** Selectman Alexander seconded.

**VOTE:** Andrews and Alexander voted in favor. Chairman Haskins abstained.

**IX. Approval and signature of position title change from Assessor Clerk to Assessor and Town Clerk to take effect on 6/1/2026.**

The Board reviewed a request to change Amber Holland's position title from **Assessor Clerk to Assessor and Town Clerk**, effective **July 1, 2026**, reflecting her transition into the full-time Assessor position.

**MOTION:** Selectman Alexander motioned to approve the position title change from Assessor Clerk to Assessor and Town Clerk for Amber Holland effective July 1, 2026.

**SECOND:** Selectman Andrews seconded.

**VOTE:** All in favor.

**X. Appoint Amber Holland as Assessor and to the Board of Assessors.**

The Board considered the appointment of Amber Holland to the Board of Assessors in order to maintain compliance with state certification requirements.

**MOTION:** Chairman Haskins motioned to appoint Amber Holland to the Board of Assessors.

**SECOND:** Selectman Andrews seconded.

**VOTE:** All in favor.

Following the appointment, Moderator Seth Alexander administered the oath of office for both the Assessor position and membership on the Board of Assessors.

**XI. Town Administrator updates.**

No Town Administrator updates were provided due to Mr. Boucher's absence.

**XII. Public Comment.**

Chairman Haskins opened the floor to public comment. No public comments were offered.

**XIII. Adjourn.**

**MOTION:** Chairman Haskins motioned to adjourn the meeting at 4:38 p.m.

**SECOND:** Selectman Andrews seconded.

**VOTE:** All were in favor.

Respectfully submitted,

**Markell Shea**, *Town Executive Assistant*

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Selectboard,

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**Dan Haskins**, *Chair*

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**Colton Andrews**, *First Vice Chair*

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**Seth Alexander**, *Second  
Vice Chair*