

Present: Chairman Dan Haskins, Selectman Seth Alexander, Selectman Colton Andrews, Town Administrator Ronald Boucher, Town Clerk Marilyn Gomeau, and DPW Superintendent Kyle Hurlbut.

I. Call to Order.

Chairman Haskins called the meeting to order at 5:01 p.m. and called roll call. Selectman Alexander joined shortly after the meeting commenced.

II. Pledge of Allegiance.

The Pledge of Allegiance was recited.

III. Approve meeting minutes from February 2nd.

Chairman Haskins held the approval of the February 2, 2026 meeting minutes until all members were present. Once Selectman Alexander arrived, the Board revisited the item.

IV. Confirm the appointments to the Board of Registrars for Mary Ann Maroni for a 3-year term, Linda Lewitt for a 2-year term, and Ronald Boucher for a 1-year term.

The Board reviewed the proposed appointments to the Board of Registrars as follows:

- Mary Ann Maroni – three-year term
- Linda Lewitt – two-year term
- Ronald Boucher – one-year term

MOTION: Selectman Andrews motioned to confirm the appointments as presented.

SECOND: Chairman Haskins seconded.

VOTE: All were in favor.

V. Rescind vote taken on 12/15/25 regarding the date change of the Town Election.

Chairman Haskins explained that the Board needed to formally rescind the vote taken on December 15, 2025, regarding the change to the Town Election date. It was noted that staffing coverage had since been secured, allowing the election to proceed in accordance with the Town By Laws.

MOTION: Chairman Haskins motioned to rescind the vote taken on December 15, 2025.

SECOND: Selectman Andrews seconded.

ROLL CALL VOTE:

Dan Haskins – Yes

Colton Andrews – Yes

Seth Alexander – Yes

VI. Vote on Town Election to be held on Tuesday, May 12th, 2026, according to the Town By Laws.

The Board discussed holding the Town Election on Tuesday, May 12, 2026, in accordance with the Town By Laws.

The Town Clerk confirmed that election staffing and coverage would be in place and that the election would proceed without issue. She also noted that Town Solicitor had suggested adding language to the By Laws at Town Meeting to allow flexibility in election scheduling due to unforeseen circumstances.

MOTION: Selectman Andrews motioned to hold the Town Election on Tuesday, May 12, 2026.

SECOND: Selectman Alexander seconded.

ROLL CALL VOTE:

Dan Haskins – Yes

Colton Andrews – Yes

Seth Alexander – Yes

VII. Return to approval of meeting minutes from February 2nd.

Chairman Haskins returned to the agenda item to approve the meeting minutes from February 2nd, 2026 now that all Selectmen were present.

MOTION: Selectman Andrews motioned to approve the meeting minutes from February 2nd, 2026.

SECOND: Selectman Alexander seconded.

VOTE: All were in favor.

VIII. Set the Cost-of-Living Adjustment (COLA) Rate for FY27.

Chairman Haskins abstained from discussion on this item.

The Board discussed the proposed COLA rate for FY27. Town Administrator Ronald Boucher noted that a **3% adjustment** was consistent with prior years and reflected current budget constraints. It was also noted that the School Department had built a similar increase into its budget.

MOTION: Selectman Andrews motioned to set the FY27 COLA rate at 3%.

SECOND: Selectman Alexander seconded.

VOTE:

In favor: Selectman Andrews, Selectman Alexander

Abstention: Chairman Haskins

IX. DPW Monthly Update – Superintendent Kyle Hurlbut.

Mr. Hurlbut provided the Board with a monthly update, noting ongoing winter maintenance operations and a regional salt shortage affecting multiple municipalities. He reported that the Town is managing supplies adequately at this time.

He discussed a recent fuel delivery issue and emphasized the importance of regularly monitoring fuel tanks across departments. Mr. Hurlbut explained that fuel contracts are subject to bidding requirements and noted challenges with vendor reliability.

Additional updates included:

- A roof leak identified at the library where it connects to the former school building; repairs are being evaluated.
- Completion of water repairs on Southern View Drive, with no new complaints reported.
- A recent water main break on Wells Ave. attributed to deep frost conditions.
- Plans to purchase a small hammer attachment for the Town’s excavator to assist with infrastructure projects.
- Ongoing coordination with the Town’s grant writer regarding potential water and sewer grant opportunities.

Mr. Hurlbut stated that his FY27 budget is approximately 90% complete and expects to submit it by the end of the week.

X. Town Administrator updates.

Town Administrator Boucher reported that he and the DPW Superintendent will be meeting with engineering consultants regarding the South Middle Road project to begin the bidding process.

He also reported:

- Receipt of a \$30,000 ADA grant for school bathroom improvements, which must be used specifically for that purpose.
- Plans to supplement the project using funds from the School Stabilization Account, pending approval at Town Meeting to be held in May.
- A walkthrough with contractors is planned to obtain cost estimates prior to Town Meeting.
- A Green Communities grant application has been submitted for HVAC upgrades, lighting improvements, and winterization work at the school.
- Continued work on the FY27 budget, with most departmental submissions received.

Mr. Boucher also noted an ongoing roof leak at the library and stated that repair options are being reviewed.

XI. Public Comment.

Chairman Haskins opened the floor to public comment. There were no comments.

XII. Adjourn.

MOTION: Selectman Andrews motioned to adjourn the meeting at 5:19 PM.

SECOND: Chairman Haskins seconded.

VOTE: All were in favor.

Respectfully submitted,

Markell Shea, *Town Executive Assistant*

Selectboard,

Dan Haskins, *Chair*

Colton Andrews, *member*

Seth Alexander, *member*